C. R. KOTHARI & SONS SHARES & STOCK BROKERS PRIVATE LIMITED
CIN: U67120RJ1998PTC082680

POLICY ON FACSIMILE (SCANNED) SIGNATUREON PHYSICAL CONTRACT NOTES
(Version 2025-26)

Background
BSE Notice No. 20160607-4 dated 7th June 2016
NSE Circular No. 280/2016dated 6th June, 2016

Policy
CRKSSBPL will affix facsimile signatures (scanned signature) on the physical contract notes issued to its clients. The following controls and procedures are being put in place regarding the use of facsimile/ scanned signature:

1. Mr. Sanjay Kothari Director is hereby authorised to affix his facsimile signature (scanned signature) in the Contract Notes and other documentsissued to its clients

2. The procedure/ controls for the same is as under;
   a. The signature shall be scanned and uploaded into the back office systems/software
   b. The signature would be affixed only on documents generated by the Back Office Software
   c. In case of change of authorized signatories, the signatures would be replaced after due Board Approval

3. In case Mr. Sanjay Kothari no longer holds the position of Director of the company, then the use of his signature should not be continued afterwards under any circumstances.

The contract note issued with facsimile/scanned signature shall be deemed to have been signed by the authorized signatory not withstanding any misuse of facsimile/scanned signature and the ultimate responsibility to prove its genuineness shall rest with CRKSSBPL.

Review of the policy
The Board of directors of the company shall review the policy as and when required.